

Quinton Parish Council

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Councillors are hereby summoned and members of the public and press invited to the meeting of the council to be held on Tuesday 21 May 2024 at 7pm where the following business will be transacted. This meeting will be held in the Village Hall.

Date Issued 15 May 2024

Issued by J R Scott

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- 21-05-1** To receive nominations and **ELECT THE CHAIRMAN** of the Parish Council for the year.
- 21-05-2** Sign the **ACCEPTANCE OF OFFICE** form by the Chairman.
- 21-05-3** **CHAIRMANS ANNOUNCEMENTS.**
- 21-05-4** To receive and approve **APOLOGIES** for absence.
- 21-05-5** To determine **DISPENSATION** requests and to receive **DECLARATION OF INTEREST** on items on the agenda.
- 21-05-6** To receive nominations and **ELECT A VICE CHAIR** of the Parish Council for the year.
- 21-05-7** To Appoint an **INTERNAL VERIFIER** for the Council's Accounts.
- 21-05-8** To appoint and **INTERNAL AUDITOR** for the Council's Accounts
- 21-05-9** To confirm the **DATES OF THE PARISH COUNCIL MEETINGS** for the year, being the Third Tuesday of each alternate month starting January of each year or as otherwise designated by the Clerk as it be necessary.
- 16 July, 17 September, 19 November, 21 January 2025, 18 March 2025
- 21-05-10** To receive and Sign the **MINUTES** of the meeting held on 19 March 2024
- 21-05-11** To confirm that the Council will use the **GENERAL POWER of COMPETENCE.**
- The criteria used for determining the power is that the Clerk is qualified and that at least two thirds of the councillors are elected.

- 21-05-12** To review the following **POLICIES** of the Council.
Risk Assessment, Standing Orders, Financial Regulations
- 21-05-13** To review and approve the continuation of the Council's **INSURANCE POLICY**.
- 21-05-14** To receive any **ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE**.
- 21-05-15** To Invite the **WARD COUNCILLORS** to speak.
- 21-05-16** To review any **PLANNING APPLICATIONS**.
- 21-05-17** To approve the **FINANCE REPORT** for the 1 Month to 30 April 2024, and to approve **PAYMENTS** of the attached accounts.
- 21-05-18** To approve the **INTERNAL AUDIT REPORT** and agree to submit a **CERTIFICATE of EXEMPTION** in place of submitting the **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN** to the external auditors and approve Section 1 of the return.
- 21-05-19** To advise alterations to the **MEMBERS REGISTER of INTEREST**.
- 21-05-20** To discuss the **CLERKS** requests.

Email addresses.
Council website domain name change to .gov.uk
- 21-05-22** To review any other **MEETINGS ATTENDED**.
- 21-05-23** To review any **CORRESPONDENCE / CONSULTATION DOCUMENTS**.
- 21-05-24** To receive **ITEMS FOR THE NEXT MEETING** on 16 July 2024.
- 21-05-26** Meeting **CLOSE**.



John Scott
Clerk to Shutlanger Parish Council

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting. Please also consider any Covid restrictions that may be in place at the time.

Payments To Be Made

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|--------|---------------|--------|--------|-------|--------|---------------|
| Apr-24 | N J Blackwell | Apr-03 | 262.50 | 52.50 | 315.00 | Grass Cutting |
|--------|---------------|--------|--------|-------|--------|---------------|

Payments made since the last meeting.

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|--------|--------------------------------|------------|--------|-------|--------|-----------------------|
| Apr-24 | N Power | IN10121238 | 329.13 | 16.46 | 345.59 | Electricity Supply |
| Apr-24 | Roade & Quinton Old Folks Fund | | 150.00 | - | 150.00 | December Supper |
| Apr-24 | Ncalc | 3715 | 402.55 | 46.40 | 448.95 | Subscriptions |
| Apr-24 | Cuttlefish | 834 | 310.00 | 62.00 | 372.00 | Web Site Subscription |
| Apr-24 | Clerk Salary April | | 251.29 | | 251.29 | Staff Costs |
| Apr-24 | HMRC | | 62.60 | | 62.60 | Staff Costs |

Council Meetings

- 16 July 2024**
- 17 September 2024**
- 19 November 2024**
- 21 January 2025**
- 18 March 2025**