

Quinton Parish Council

Parish Clerk
Parish Office
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Councillors are hereby summoned and members of the public and press invited to the meeting of the council to be held on Tuesday 16 May 2023 at 7pm where the following business will be transacted. This meeting will be held in the Village Hall.

Date Issued 9 May 2023

Issued by J R Scott

AGENDA

- 16-05-1** To receive nominations and **ELECT THE CHAIRMAN** of the Parish Council for the year.
- 16-05-2** Sign the **ACCEPTANCE OF OFFICE** form by the Chairman.
- 16-05-3** **CHAIRMANS ANNOUNCEMENTS.**
- 16-05-4** To receive and approve **APOLOGIES** for absence.
- 16-05-5** To determine **DISPENSATION** requests and to receive **DECLARATION OF INTEREST** on items on the agenda.
- 16-05-6** To receive nominations and **ELECT A VICE CHAIR** of the Parish Council for the year.
- 16-05-7** To Appoint an **INTERNAL VERIFIER** for the Council's Accounts.
- 16-05-8** To appoint and **INTERNAL AUDITOR** for the Council's Accounts.
- 16-05-9** To confirm the **DATES OF THE PARISH COUNCIL MEETINGS** for the year, being the third Tuesday of each alternate month starting January of each year or as otherwise designated by the Clerk as it be necessary.
- 19 July 2022, 20 September 2022, 15 November 2022, 17 January 2023
21 March 2023.
- 16-05-10** To advise any changes to the **MEMBERS REGISTER of INTEREST.**

- 16-05-11** To confirm the council will use the **GENERAL POWER of COMPETENCE**
- 16-05-12** To receive and Sign the **MINUTES** of the meeting held on 15 March 2022.
- 16-05-13** To review the following **POLICY** of the Council.
Risk Assessment , Standing Orders, Financial Regulations.
- 16-05-14** To review and approve any changes to the Council's **INSURANCE POLICY.**
- 16-05-15** To receive any **ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE.**
Wootton Road Traffic
- 16-05-16** To Invite the **WARD COUNCILLORS** to speak.
- 16-05-17** To review any **PLANNING APPLICATIONS.**
- 16-05-18** To approve the **FINANCE REPORT** for the 1 Month to 30 April 2021,
and to approve **PAYMENTS** of the attached accounts and approve adjustments
to the Asset Register.
- 16-05-19** To approve the **INTERNAL AUDIT REPORT** and agree to submit a **CERTIFICATE
of EXEMPTION** in place of submitting the **ANNUAL GOVERNANCE AND
ACCOUNTABILITY RETURN** to the external auditors and to approve Section 1
of the Annual Return.
- 16-05-20** To Discuss the **CHURCH FUNDING** request.
- 16-05-21** To Discuss **MAY DAY** funding request.
- 16-05-22** To discuss the **CLERKS** requests.
Email addresses.
- 16-05-23** To review the **COMMUNITY FUND.**
- 16-05-24** To review any other **MEETINGS ATTENDED.**
- 16-05-25** To review any **CORRESPONDENCE / CONSULTATION DOCUMENTS.**
- 16-05-26** To Review and approve the EDF **DEED of NOVATION.**
- 16-05-27** To receive **ITEMS FOR THE NEXT MEETING** on 18 July 2023.
- 16-05-28** Meeting **CLOSE.**

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John Scott
Clerk to Quinton Parish Council

Members of the public are welcome at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.

Accounts to be approved and paid.

Date	Month	From	Invoice Number	Amount	VAT	Total	Description
		Sub Total		992.85	77.37	1,070.22	
01/04/2023	Apr-23	Npower		139.47	6.97	146.44	Lighting
17/05/2023	May-23	ICO		35.00		35.00	Subscription
03/04/2023	Apr-23	Ncalc		387.18	43.40	430.58	Subscription
30/04/2023	Apr-23	Clerks Salary		229.02		229.02	Staff Costs
30/04/2023	Apr-23	HMRC		57.20		57.20	Staff Costs
05/04/2023	Apr-23	NI Blackwell		135.00	27.00	162.00	Grass Cutting
01/05/2023	May-23	Norton 360 (JRS)		9.98	-	9.98	Software